

Job Description

Job Title:	Lecturer in Clinical Legal Education – Practice
Job Ref:	BAL44
Campus:	Hendon
Grade:	Grade 7
Starting Salary:	£43,811 per annum pro rata inclusive of Outer London Weighting rising to £50,136 incrementally each year.
Hours:	The duties and responsibilities of a Lecturer are wide-ranging. You will be expected to work hours as are reasonably necessary in order to fulfill your duties and responsibilities.
FTE:	0.2
Period:	Permanent
Reporting To:	Head of the School of Law and Social Sciences
Job Holder:	N/A

Role Summary

The role will be held by a qualified barrister or solicitor with significant practice experience, a strong commitment to and understanding of clinical legal education.

Job Purpose

To run the Middlesex Legal Advice Centre (<http://www.mdx.ac.uk/about-us/our-schools/school-of-law/law-and-politics/clinical-legal-education/legal-advice-clinic>) under the supervision of the Director of Clinical Legal Education and the Head of the Law School and more generally to provide learning and teaching, and knowledge transfer, to the benefit of students, the School, the University and the wider community.

Main responsibilities

Learning and teaching

- Managing and directing the Law School's Legal Advice Centre.
- Assist Law School staff with clinic-related activities.
- Give effective advice, guidance and feedback to students, to support their academic progress.
- Enhance student experience and performance.

Practice and knowledge transfer

- Engage in professional practice activities, such as the provision of advice and/or training to professional groups.
- Develop and maintain a network of professional contacts in the sector and the wider community.

Academic Leadership and Management

- Lead learning and teaching activities in a particular area as agreed.

- Undertake other activities, as required and agreed.

Leave: 35 days per annum plus eight Bank Holidays and seven University days taken at Christmas (pro rata for part-time staff) which may need to be taken as time off in lieu.

Flexibility: Please note that given the need for flexibility in order to meet the changing requirements of the University, the duties and location of this post and the role of the post-holder may be changed after consultation. The balance of duties may vary over time and will be reviewed as part of the appraisal process.

PERSON SPECIFICATION

Post Title: **Lecturer in Clinical Legal Education**

Essential Requirements

- Undergraduate and/or postgraduate degrees in Law and legal professional qualification
- Ability to teach at least one of the existing core LLB subjects (Foundations of Legal Knowledge).
- Proven commitment to the student experience, including enhancing their employability opportunities.
- Communication and interpersonal skills essential to being an effective clinical teacher and scholar in the field.

Desirable requirements:

- Specialism in Clinical Legal Education.
- Experience of working with law students on client cases in a clinical, externship or similar setting.
- Commitment to building a program of research into the pedagogical value of experiential learning.
- Demonstrable commitment to fairness and the principles of equality and inclusion.

Parking at Hendon campus

There are currently *Regular Parking Permits and Pre-Paid Parking options* available to new joiners. *Further details are available on the Travel and transport page on the staff intranet. Please note if the number of applications becomes oversubscribed these parking options could be withdrawn at any point.*

Information for Disabled Staff

Staff and visitors with their own current blue badge have access to free parking on campus. All blue badge holders should present a copy of their blue badge to the security

office in the Quad. Holders will be given car park access up to the date of expiry of their blue badge.

Public Transport

Our Hendon Campus is well served by public transport with buses, London underground and British Rail services all within a short walk of the campus. You can get detailed journey information from TfL (www.tfl.gov.uk) and have a look at our directions and location to help plan your travel: <http://www.mdx.ac.uk/aboutus/Location/hendon/directions/index.aspx>

We offer an interest-free season ticket loan, interest-free motorbike loan, and bicycle and motorbike parking and changing facilities.

We value diversity and strive to create a fairer, more equitable work environment for our staff and students.

We offer a range of family friendly, inclusive employment policies, flexible working arrangements, staff diversity networks, campus facilities and services to support staff from different backgrounds.

The postholder should actively follow Middlesex University policies and procedures and maintain an awareness and observation of Fire and Health & Safety Regulations.

What Happens Next?

If you wish to discuss the job in further detail please contact Professor Belen Giupponi, Head of the Law & Social Sciences Department, by email B.Giupponi@mdx.ac.uk

POST GRADUATE CERTIFICATE IN HIGHER EDUCATION

Staff who do not hold a teaching qualification in Higher Education may be required to undertake a PGCHE on appointment.

Set out below are the conditions which apply to newly appointed academic or related staff in relation to the PG Cert Higher Education programme:

- all staff with a contract of more than two years duration and not less than 0.5 FTE are expected to complete the programme unless exempted at the time of appointment;
- other fractional staff and part-time hourly-paid staff may enroll on the programme subject to the normal University conditions concerning payment of tuition fees;
- exemption shall be granted to suitably qualified and experienced staff: *i.e.* 3 years full-time or equivalent or PG Cert HE or equivalent;
- normally staff should be expected to complete the PG Cert HE programme successfully within 24 months of enrolling;
- normally there will be an upper limit of four years to complete the programme successfully. If problems are identified at 30 months every effort will be made to resolve them at a staff development level;
- failure to complete the programme within four years may result in delayed grade progression within the University from Lecturer to Senior Lecturer and is likely to be considered negatively when candidates in such a position apply for promotion;
- staff must be given adequate time to complete the programme within an agreed time framework (*i.e.* normally within 24 months);
- staff will normally be given a time allocation of 0.1 FTE in order to participate in the programme;

- staff who do not complete the programme successfully within 48 months of enrolment without good cause shall not receive a further increment until they do successfully complete the programme;
- where exceptional circumstances apply staff should have the right to appeal to the Deputy Vice-Chancellor against a decision to withhold increments pending successful completion of the programme within four years.

The following qualifications will be considered for exemption of new teaching staff from undertaking the PGCE:

Either

- Qualified teacher status: e.g. Registered teaching qualification recognised by SEDA, Bed, PG Cert E or further education qualification;
- DFEE registered teaching number (school based number);
- Recognised ENB (NURSING) teaching qualification.

Or

- Three years full time teaching experience (subject to review following guidelines from ITLHE).

Not Accepted

General Adult Education cert. not accepted at present as it does not consider theories of learning, knowledge, needs, skills, and principles of learning.

NB Regardless of exemption, all new lecturers to the University MUST go through academic induction.